



### 2.1.1. Club President

#### ABOUT THE ROLE

The role of Holland Park Hawks 'club President is to ensure the club is run efficiently administratively, financially, and socially to support all on-field activities.

The club President helps the Executive Committee to prioritise it's goals and keeps the Executive Committee on track strategically within the club's framework.

The club President is an Executive Committee role and reports to the Executive Committee and club Members.

#### GOVERNANCE

Key governance responsibilities include ensuring the club:

- Defines and documents the club's culture and behaviours and continually communicates them to members, players, coaches, supporters, and volunteers.
- Ensures the club has clearly defined goals and objectives with documented strategies and implementation plans on how they will be achieved.
- Ensures the club has strong financial controls in place to protect the cash and assets of the club as well as the volunteers and staff handling cash.
- Ensures the Committee receive regular and accurate financial reporting, budgets, and cash flow projections.
- Ensure compliance and legislative obligations are met.
- Ensure the health and safety of all club participants.
- Ensure all complaints and disputes are immediately investigated and responded to according to club's policies and procedures.
- All club positions, roles and sub committees have regularly reviewed position descriptions or terms of reference with assistance of the Secretary.
- All club activities are documented in operations manuals, policies, and procedures with the assistance of the Secretary.
- Volunteers are trained and supported throughout the year to undertake their roles successfully.